Action Taken Report of IQAC Meeting on March

Agenda	Decisions Made	Action Taken
Master Academic Calendar	All Departments should submit their academic calendar	Departments submitting their Academic Calendar on April 2025
Academic Retreat 2025	Academic retreat will be conducted by the end of this Academic year.	Academic Retreat planned for April 24th & 25th at Divine Retreat Center, Karutty
Strategic Planning Evaluation & Next Year Plans	Evaluation & Planning for next year to be done soon	Strategic Planning Committee meeting was held on 10th March 2025.
NAAC Documentation for Academic Year 2024-25	Timely documentation for the NAAC accreditation process	The Data Collection Process for the Academic Year 2024-25 will start from April 2025 itself.
Research Center for Social Work Department	Establishment of a research center under the Social Work Department	The Background works for a research center at Social Work Department had commenced.
Language Lab Usage	To Improve Language Lab Usage	All the first year's students should mandatorily utilize language labs. Staff should accompany them & attendance

Administrative Training Programme by Advanced Learners	Advanced learners "Skill Up" 2025 should be scheduled accordingly	and office staffs of the college will be held in the month of March itself
Tentative Dates to Conduct Remedial Classes	Remedial Coaching to be conducted without any fail.	Every Department after the commencement of their first internals will be arranging remedial coaching as needed. Attendance and Details of session will be documented accordingly.
Sports Day & College Day 2025 Commencement	Sports & College Day will be conducted in the Month of February & March 2025.	Sports Day Conducted on 21st of February & College Day will be conducted on 26th of March 2025.

Coordinator

Chairperson